

**Richland Forest  
Homeowners Association  
P.O. Box 650131  
Potomac Falls, VA 20165-0131  
www.richlandforest.com**

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**Board of Directors**

Jack Jernigan  
*President*

Jeffrey Long  
*Vice President*

Sheryl Dufour  
*Treasurer*

Natalie Rose  
*Secretary*

Shonnie Dennis  
*Director*

Sheila Singleton  
*Director*

Pamela Valatka  
*Director*

**Committee Chairs**

Jack Jernigan  
*Architectural Control*

Pam Valatka  
Sheila Singleton  
*Landscape*

Shonnie Dennis  
*Developer Closeout*

Jeffrey Long  
*Traffic & Parking*

Natalie Rose  
*Communications*

George Biondi, Esq.  
*Legal Counsel*

**Past Board Presidents**

Derek Ellis  
April Gromadzki  
David Barrack  
Tom Montgomery  
Bill Conner

**Board of Directors**

**Meeting Minutes**

**December 13, 2005**

The meeting of Richland Forest Homeowners Association Board of Directors was held on December 13, 2005, at the Eastern Loudoun Regional Library. Present were Sheila Singleton, Shonnie Dennis, Jack Jernigan, Natalie Rose, Jeffrey Long, and TJ Magill. There was a quorum present and the meeting was called to order at 7:10 pm.

**Review Minutes**

Minutes from the November 3, 2005, meeting were approved.

**Office & Committee Chair Elections**

The following officers were nominated and elected:

President: Jack Jernigan  
Vice President: Jeffrey Long  
Treasurer: Sheryl Dufour  
Secretary: Natalie Rose

Directors:  
Shonnie Dennis  
Sheila Singleton  
Pamela Valatka

Architectural Control: Jack Jernigan  
Landscape & Trash: Pam Valatka & Sheila Singleton  
Developer Closeout: Shonnie Dennis  
Traffic & Parking: Jeffrey Long  
Newsletter: Natalie Rose

Natalie moved to rename the Newsletter Committee to the Communications Committee. Sheila seconded, and the motion passed with a 6-0 vote.

**Landscape Committee**

TJ to maintain partial responsibility since she has an established relationship with Karen Setia.

TJ handed off committee paperwork to respective new committee chairs.

Next Meeting: 7pm January 19, 2006, Eastern Loudoun Regional Library.

Meeting was adjourned at 7:50 pm.

