

**Richland Forest  
Homeowners Association  
c/o Koger Management  
312 E. Market Street, Suite C  
Leesburg, VA 20176  
www.richlandforest.com**

RFHOA Board of Directors Meeting, Cascades Regional Library, March 10, 2008,  
came to order at 7:10 P.M.

**Attendees:** Natalie Rose, Sheila Green-Singleton, Sue Kysela, Jennifer Rosa

**I. Approval of January Meeting Minutes**

On hold

**II. Committee Reports**

**A. Communications**

**Natalie Rose**

None.

**B. Landscape**

Sue moved to replace knocked down tree (white pine) with Norweigan spruce.  
Sheila seconded; motion passed

Sue moved to replace 2 cherry laurels that were removed; Sheila seconded; motion  
passed.

Pine Ridge suggested using Vinca for the summer flowers; motion approved.

Grub control - passed.

Watering agreement: tabled until determine how often Pam recommends the  
contractor water. Will vote via email prior to April 6 to ensure current quote still  
valid.

**C. Developer Close-out**

**Shonnie Dennis**

Final acceptance by VDOT of Augusta.

**D. Architectural Control**

New garage doors & deck specs sent to homeowners this week.

Violations review;

All violations > 15 days will be called to hearing at next month's meeting; fines begin after that.

Steve to follow up to ensure violations removed/remedied.

Decided on all appropriate action for violations cited in Manager's Report.

New ARB Form. Natalie moved to approve; Sue seconded; motion passed. New form can be found online; simplified.

**E. Traffic & Parking**

None

**F. Treasurer**

**Sue Kysela**

Sue is working with the attorney to collect assessments. 5 liens have been placed on homeowners. Demand letter sent to many other late homeowners.

Motion passes (via email) to roll-over cab CD another year.

Motion passed to keep CSI for 2008 in spite of cost increase.

Need to acquire police report from the accident that took out fence & tree on Augusta during ice storm.

**III. Next meeting: Monday, April 14, 2008, at 7:00PM, at the Cascades Regional Library.**

**IV. Meeting adjourned: @ 9:00 PM**